

Real Estate Housing Planner Sought (Full Time)

LDS is seeking to hire a Real Estate Housing Planner. Applications will be accepted until June 21, 2024.

Founded in 2000 by Lynne Sweet, LDS Consulting Group, LLC is a full-service real estate advisory firm with a proven track record of success planning and housing development for public and private interests. Our areas of focus are on market research studies, chapter 40B permitting and planning, small housing financial structuring and grant applications, and monitoring of affordable homes.

Our team of analysts and planners bridge the gap between planning and financing to resolve complex housing issues for both private and public-sector clients. What sets us apart is our unique perspective on all types of housing and financing resulting from our substantial experience of working with municipalities, developers, lenders, investors and operators.

We seek an applicant who is highly motivated to work in the field of real estate planning and development in greater New England. This is an excellent opportunity to work in the housing and community development industry for a small but growing, entrepreneurial company based in suburban Boston. The firm works on all aspects of rental and home ownership housing development with a concentration in multi-family, senior, and affordable housing.

We provide feasibility studies and supply and demand analyses for many real estate products including market rate, mixed use, and mixed income developments. Our studies can be site-specific or for an entire community or region. We also are involved in a variety of real estate development activities including permitting and financing with a focus on multi-family rental development, senior housing, and home ownership development. In addition, we provide select brokerage services and monitor Chapter 40B homeownership developments. LDS provides services mainly in Massachusetts but also in most New England States.

Position Summary:

The Real Estate Housing Planner will support all aspects of our business, including writing supply and demand studies for owners (for profit and not for profit), as well as municipalities, lenders and investors. The study work involves web-based demographic research of census and other data, contacting and interviewing municipalities and properties, as well as site visits to locations in greater New England. The position will also involve assisting with permitting, development, financing and brokerage matters. The ideal candidate will be a self-starter who is comfortable working in a small company environment. Most of the work will take place Monday through Friday during regular business hours (9am to 5pm) with some night meetings. This is a hybrid position that allows for both office and remote work but is on site two days a week and travel is necessary for site visits.

LDS will provide in house training as well as pay for professional training.

Qualifications and Attributes:

- Four-year Bachelor's degree is required
 - A concentration in planning, urban development or real estate is preferred.
- Two years of experience working in a professional environment and/or on point experience is desirable.
- Appraisal or real estate sales background is useful
- Strong written and verbal communication skills.

- Strong research and writing skills, including the ability to interpret and analyze data effectively
- Ability to meet deadlines.
- Attention to detail and respect for confidentiality are a must.
- Possess a high degree of flexibility to handle changing priorities.
- Ability to work both independently and take initiative as a member of a team.
- Motivation to learn and develop a variety of new skills
- Comfortable making cold calls to management companies
- Access to a vehicular transportation on a regular a basis
- Proficient with Microsoft Office Suite (Excel, Word, and Outlook), internet, and document management
- Working knowledge of ARC GIS and/or Esri Business Analyst
- A working knowledge of real estate market trends and housing policy in Massachusetts and New England is useful.

Application Details:

Please e-mail a cover letter and resume to: Info@ldsconsultinggroup.com. No phone calls please.

If your application is advanced, you may be required to complete a formal application, three references and submit a writing sample.

LDS is an equal opportunity employer.

Compensation: Negotiable dependent on experience.